

## **Summary Minutes of the Medical Council meeting 30<sup>th</sup> & 31<sup>st</sup> May 2012**

A meeting of the Medical Council was held at 12:00 hrs on Wednesday 30<sup>th</sup> and 08.30 hrs Thursday 31<sup>st</sup> May 2012 in Kingram House, Kingram Place, Dublin 2.

### **MEMBERS PRESENT**

Professor Kieran Murphy (President)  
Dr Richard Brennan  
Mr Brendan Broderick  
Ms Katharine Bulbulia  
Professor Gerard Bury  
Mrs Anne Carrigy  
Dr Anna Clarke (Vice-President)  
Dr Pauline Kane  
Ms Marie Kehoe  
Dr Deirdre Madden

Professor John McAdoo  
Mr Frank McManus  
Dr John Monaghan  
Professor Diarmuid O'Donoghue  
Dr Daniel O'Hare  
Dr David O'Keeffe  
Dr John O'Mullane  
Professor William Powderly  
Dr Michael Ryan

### **APOLOGIES**

Dr Regina Connolly  
Professor Damien McLoughlin  
Ms Marie Murray  
Ms Margaret Murphy

### **IN ATTENDANCE**

Ms Caroline Spillane (CEO)  
Mr Marcus Balfe (Head of Finance)  
Dr Anne Keane (Head of Education & Training)  
Mr William Kennedy (Director of Regulation and Legal Adviser)  
Dr Paul Kavanagh (Director of Professional Development and Practice)  
Ms Lisa Molloy (Secretary to Council, Head of Corporate Services & HR)  
Mr Jim McDermott (Head of ICT & Operations)  
Mr Philip Brady (Head of Registration)  
Ms Jan Fitzpatrick (Corporate Services)  
Mr Diarmuid Coen (Professional Standards)  
Mr John Sidebottom (Professional Standards)  
Mr David Holland (Senior Counsel)

### **Note:**

A Private Session was taken prior to the commencement of the Council meeting. Following completion of this session, the Council meeting was formally commenced.

The President noted that there was a quorum of Council members present and that no conflicts of interest had been declared.

## **Minutes**

1. The minutes of the meeting held on 25<sup>th</sup> April 2012 were agreed and signed.
2. The minutes of the meeting held on 23<sup>rd</sup> May 2012 were agreed and signed.

## **CEO's Business**

Council members noted the CEO report which provided an update to members on a number of matters of strategic, policy and operational significance including:

1. Council was advised that the Annual Retention Process has commenced. Consequent on Rules made by Council a late payment fee of €50 would apply for any incomplete forms or late payment of fees received after 1 July.
2. The Communications Strategy for the Annual Retention process 2012

## **Committees and Working Groups**

### **Professional Development Committee**

Council approved the report of the PDC which included the following items:

1. Council accepted the recommendations of the PDC arising from the Report of the Monitoring Visit to University of Limerick – 19<sup>th</sup> April 2012.
2. Guidelines on Remediation of Doctors in the Intern Year were approved by Council

### **Standards in Practice Committee**

1. The Council approved the recommendation of the SiPC in relation to an Appeal Hearing and directed that this doctor be entered on the Specialist Division of the Register on the basis of his equivalent training.

### **Policy Group**

1. Council, having considered the policies for publication of information relating to public and private inquiries, approved the policy for Publication of Information on the Complaints and Inquiry Process.
2. Council approved changes to the existing policy for the Publication of Information on the Complaints and Inquiry Process for public inquiries.

## **Date and Time of Next Meeting**

Council members were advised that the next scheduled Council meeting will take place at 08.30 hrs on Thursday 5<sup>th</sup> July 2012.