

## **Summary Minutes of the Medical Council meeting 11th & 12th September 2012**

A meeting of the Medical Council was held at 12:30hrs on Tuesday 11<sup>th</sup> September 2012 and at 08:30hrs on Wednesday 12<sup>th</sup> September 2012 in Kingram House, Kingram Place, Dublin 2.

### **MEMBERS PRESENT**

Professor Kieran Murphy (President)  
Dr Anna Clarke (Vice President)  
Dr Richard Brennan  
Mr Brendan Broderick  
Ms Katharine Bulbulia  
Professor Gerard Bury  
Mrs Anne Carrigy  
Dr Regina Connolly  
Dr Pauline Kane

Dr Deirdre Madden  
Professor John McAdoo  
Mr Frank McManus  
Dr John Monaghan  
Ms Margaret Murphy  
Dr Daniel O'Hare  
Dr David O'Keeffe  
Dr John O'Mullane  
Professor William Powderly

### **APOLOGIES**

Ms Marie Kehoe  
Professor Damien McLoughlin  
Ms Marie Murray  
Professor Diarmuid O'Donoghue  
Dr Michael Ryan

### **IN ATTENDANCE**

Ms Caroline Spillane (CEO)  
Mr Marcus Balfe (Head of Finance)  
Dr Anne Keane (Head of Education & Training)  
Mr William Kennedy (Director of Regulation and Legal Adviser)  
Dr Paul Kavanagh (Director of Professional Development and Practice)  
Ms Lisa Molloy (Secretary to Council, Head of Corporate Services & HR)  
Mr Jim McDermott (Head of ICT & Operations)  
Mr Philip Brady (Head of Registration)  
Ms Ciara McMorro (Corporate Services & HR)  
Mr Diarmuid Coen (Professional Standards)  
Ms Jane Horan (Professional Standards)  
Mr David Holland (Senior Counsel)

**Note:**

A Private Session was taken prior to the commencement of the Council meeting. Following completion of this session, the Council meeting was formally commenced.

The President noted that there was a quorum of Council members present and that no conflicts of interest had been declared.

**Minutes**

1. The minutes of the meeting held on 5<sup>th</sup> July 2012 were agreed and signed.

**CEO's Business**

Council members noted the CEO report which provided an update to members on a number of matters of strategic, policy and operational significance including:

1. The Annual Retention Process has been completed with a significant workload for the Registration Section. This process has been managed extremely well. In 2011 approximately 55% of registrants had paid their fees at this stage compared to 87% in 2012. This is a significant advancement for the Medical Council. Final notices were issued at the end of August and late payment fees levied.
2. The CEO informed Council members of the 15% increase in complaints with 290 received since 1<sup>st</sup> January and 317 live complaints in the system.

**Committees and Working Groups****Professional Development Committee**

1. Council accepted and approved the report of the PDC.
2. The response from the University of Limerick following the Medical Council accreditation visit was noted by Council.
3. Council noted the Training Programme at GEM University of Limerick.

**Standards in Practice Committee**

1. Council approved the recommendation of the SiPC in relation to the conditions applied to a number of doctors' registration.

**Professional Competence Committee**

1. Council approved the report of the PCC and noted the preparation for Audit Procedures on which a communication would issue to doctors reminding them of their requirements.

**Policy Group**

1. The President updated Council on the items discussed at the Policy Group meeting.

**Date & Time of Next Meeting**

Council noted that the next scheduled meeting will be held on Wednesday 24<sup>th</sup> October at 08:30hrs.