

Summary Minutes of the Medical Council meeting 16th & 17th May 2013

A meeting of the Medical Council was held at 08.30hrs on Thursday 16th and Friday 17th May 2013 in Kingram House, Kingram Place, Dublin 2.

MEMBERS PRESENT

Professor Kieran Murphy (President)
Dr Richard Assaf
Dr Richard Brennan
Mr Brendan Broderick
Ms Katharine Bulbulia
Professor Gerard Bury
Mrs Anne Carrigy
Dr Anna Clarke (Vice-President)
Professor Des Fitzgerald

Professor John McAdoo
Mr Frank McManus
Ms Margaret Murphy
Professor Diarmuid O'Donoghue
Dr Daniel O'Hare
Dr David O'Keeffe
Dr John O'Mullane
Ms Marie Kehoe – O'Sullivan
Dr Michael Ryan
Ms Cornelia Stuart

APOLOGIES

Dr Regina Connolly
Dr Pauline Kane
Dr Deirdre Madden
Dr John Monaghan
Ms Marie Murray
Professor Damien McLoughlin

IN ATTENDANCE

Ms Caroline Spillane (CEO)
Mr Marcus Balfe (Head of Finance)
Dr Anne Keane (Head of Education & Training)
Mr William Kennedy (Director of Regulation and Legal Adviser)
Dr Paul Kavanagh (Director of Professional Development and Practice)
Ms Lisa Molloy (Secretary to Council, Head of Corporate Services & HR)
Mr Jim McDermott (Head of ICT & Operations)
Mr Philip Brady (Head of Registration)
Ms Jan Fitzpatrick (Corporate Services)
Ms Ciara McMorrow (Corporate Services)
Ms Finola O' Dwyer (Professional Standards)
Mr John Sidebottom (Professional Standards)
Ms Davinia O'Donnell (ICT & Operations)
Mr David Holland (Senior Counsel)
Ms Patricia Dillon (Senior Counsel)

Note:

A Private Session was taken prior to the commencement of the Council meeting. Following completion of this session, the Council meeting was then formally commenced.

Minutes

The minutes of the meetings held on 20th & 21st March 2013 were agreed and signed.

CEO's Business

Council members noted the CEO report which provided an update to members on a number of operational matters including:

- Council was advised that from May 1st 2013 the Council is reviewable by the Ombudsman and Ombudsman for Children.
- The CEO advised Council that a communication will be issued shortly to all registrants and the media regarding the 4% increase to the annual fee.
- Council noted the increase of 22% on visits to the website in comparison to last year
- An update on the nominees to Council was provided. To date 20 of the 25 members of the incoming Council have been appointed by the Minister. Notification is expected shortly in relation to the 5 remaining Ministerial nominees.
- Council was provided with an overview of the draft Record Retention Policy regarding records retained both electronically and hard copy. Council agreed the recommendations contained in the Record Retention Schedule. The Executive was commended for the hard work on this project.

Committees and Working Groups**Professional Development Committee**

Council approved the report of the PDC which included the following items:

- Council accepted the recommendations of the Committee and approved the report titled "Medical Education and Training 2008-2013: A Progress Report".
- The Vice President thanked the members of the PDC and the former Chair for their considerable work on the Committee. The Vice President also thanked all of the assessors and the Executive for their significant efforts throughout the term of the Committee.

Standards in Practice Committee

- Council approved the report of the SiPC and accepted the recommendation in relation to the conditions applied to a number of doctors
- The Vice President thanked the Chair and members of the Committees, Sub Committees and Working Groups for their work.
- The Chair thanked the members of the Committees, Sub Committees and Working Groups for their work.

Professional Competence Committee

Council approved the report of the PCC which included the following items:

- A progress report on performance assessment procedures and recommendations regarding arrangements for maintenance of professional competence
- The Vice President thanked the Chair and the members of the Committee for their valuable contributions and hard work over the last five years. Thanks were also expressed to the Executive for their dedication and support to the Committee over this term of Council.

Audit Committee

Council approved the report of the Audit Committee.

The Chair thanked both the Committee and the Finance Team for their hard work over this term of Council

Date & Time of Next Meeting

Council noted that this meeting was the last scheduled meeting of this Council's term of office.